

Illinois Department of Children and Family Services  
**Institutional Review Board Meeting**  
**Minutes**  
**October 27, 2020**

**ON PHONE**

Dr. Margaret Scotellaro  
Robin LaSota  
Tami Fuller  
Arricka Newingham  
Kim Mann  
Rocell Cyrus  
Janet Ahern  
Brooke Taylor

**EXCUSED**

Robin Albritton  
Janet Chandler

**CALL TO ORDER**

Janet Ahern called the meeting to order at 2:06 p.m. A quorum was present.

**APPROVAL OF MINUTES**

**MOTION:** Kim Mann made a motion to approve the minutes September 22, 2020.

Dr. Margaret Scotellaro seconded the motion and a unanimous vote from the remaining board members carried the motion.

**FOLLOW UP**

**Marjorie Fujara.** *Collaboration of Helpers Lowering Deaths of Children (Project: C.H.I.L.D.).*

Researcher responded to the questions posed by the board. Board was okay with responses.

Determined that the researcher will need an approved data sharing agreement with the Department before they will totally approve.

**MOTION:** Kim Mann motioned to tentatively approve this proposal, pending the approval of a data sharing agreement with the Department.

Tami Fuller seconded the proposed motion, Tami Fuller abstained from the vote, and a unanimous vote from the remaining board members carried the motion.

**NEW PROPOSALS**

**Tamara Fuller.** *Evaluation of the Conscience Community Network (CCN) Wraparound Program – AMENDMENT.*

Minor amendment. Surveys being handed out at Family Team Meetings. Since the meetings aren't happening in person now – want to switch the survey into an online survey instead of an in-person survey. They will either email the survey or text it to them. Everything has now been moved online.

**MOTION:** Kim Mann motioned to approve the proposal.

Dr. Margaret Scotellaro seconded the proposed motion, Tami Fuller abstained from the vote, and a unanimous vote from the remaining board members carried the motion.

**Hyunil Kim.** *Community Conditions and Child Abuse and Neglect: Statewide Data Analyses.*

Strong proposal.

Information that is requested is part of the data sharing agreement so that he can get the information that he needs. Not CANS assessment data needed – information from child abuse and neglect reports. Get the number that was screened in, but not the number that was screened out.

Looking at the data from a standpoint of poverty and then the programming that is available, visiting program, and comparing that to whether or not it is a positive impact in that service area.

Also needs to look at the age of the children too. Younger children would be helped more than an older child with some programming.

Interested to see the results of this study.

**MOTION:** Tami Fuller motioned to approve the proposal.

Arricka Newingham seconded the proposed motion and a unanimous vote from the remaining board members carried the motion.

**Dr. Margaret Scotellaro.** *Program Evaluation of a Virtual Asthma Home Visiting Program by DCFS Nursing Staff.*

Project that Paula Jaudes did before Dr. Scotellaro did before she came to the Department. Asthma education and evaluated the environment to look at risk factors. Small numbers, the improvement and control of the youth seemed to be quite impressive. Modified the intervention still using DCFS nurses. Identified a small portion of youth that had 2 or more ER visits over the past year and put together a screening tool looking at risk factors, but using zoom or a similar platform, the nurse will meet with the foster parent, case worker and youth and will go through with the caregiver and the child to talk about techniques using the inhaler or the nebulized. Making sure that medications are up to date and not expired. Looking for asthma triggers in the home.

Research part is to compare outcomes of the youth that get this treatment with those who don't. Getting great support from researchers. Would start once they get the okay from the Director.

Sounds like a great idea.

**MOTION:** Tami Fuller motioned to approve the proposal.

Kim Mann seconded the proposed motion, Dr. Margaret Scotellaro abstained, and a unanimous vote from the remaining board members carried the motion

### **OTHER:**

**Data Sharing Agreements with the Department.** Data sharing agreement is being worked on for the sister agencies; however there has not been a meeting in quite some time due to the pandemic. Data sharing agreements come in to legal from everywhere. Fine line between what is being shared and violation of privacy rights of the youth in care. Why do they want the information and how are they going to use the information. Legal needs clarification regarding data sharing agreements. We don't want people to think that they can use youth in care for certain types of proposals. We would ask questions around whether it would be intrusive or not. Also, we don't have a unit that can redact sensitive information. Develop a few questions that we can send to researchers (5 or 6) and then at least researchers have gone the extra step involved in getting data sharing agreements.

**Ethics and Harassment Training.** Everyone in compliance with the exception of one person.

**Sadhana Dharmapuri Case Study.** Youth in care with a heroin addiction. Doctor wants to write a case study that's published. Should that go through IRB or does it just need Guardian's consent. So far all that's been received has been a couple of paragraphs about the youth. Going forward, paperwork should be completed, even if it's not eligible for IRB, since it's being published. UIUC considers that human service research. Would have to go through the IRB process just like any other research – especially since it's being considered for publication.

Next meeting re-scheduled for November 24, 2020 at 2 PM.

The meeting adjourned at 2:53 p.m.